|  |  |
| --- | --- |
|  | Application for EmploymentAn Equal Opportunity Employer |
| *\*Upon completion of this application please email it to our strategy manager at mgreim@almetinc.com\** |

## Applicant Information

|  |
| --- |
|  |
| Full name: |  |  |  |  |  |
|  | First |  | M.I. |  | Last |
|  |
| Address: |  |  |  |
|  | Street Address |  | Apartment/Unit # |
|  |  |  |  |  |  |  |
|  | City |  | State |  | Zip Code |
|  |
| Contact: |  |  |  |
|  | Phone |  | Email |
|  |
| Have you applied here before? | YES[ ]  | NO[ ]  | If so, when? |  |
|  |  |
| Desired position: |  | Expected pay: | $ |  |
|  |  |  |
| Are you currently employed? | YES [ ]  | NO [ ]  |  |
|  |
| Are you a U.S. citizen? | YES [ ]  | NO [ ]  | If not, are you authorized to work in the U.S.? | YES [ ]  | NO [ ]  |
|  |
| Why would you like a job with Almet, Inc.? |  |
|  |  |
| Which job or activity have you most enjoyed, and why? |  |
|  |  |
|

|  |  |
| --- | --- |
| Which job or activity have you least enjoyed, and why? |  |
|  |  |

 |
| Is there anything else you would like us to know about you? |  |
|  |  |
| Shift preferred? | First |[ ]  Second |[ ]  No preference |[ ]
|  |
| In case of an emergency notify: |  |  |  |
|  | Name | Relation to you |
|  |
|  | ( |  | ) |  |  |  | ( |  | ) |  |  |  |
|  | Primary phone | Secondary phone |
|  |

## Education

|  |
| --- |
|  |
| High school: |  | Location: |  |
|  |
| Course of study: |  | Did you graduate? | YES [ ]  | NO [ ]  |
|  |
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|  |  |  |  |
| --- | --- | --- | --- |
| Trade school: |  | Location: |  |
|  |
| Course of study: |  | Did you graduate? | YES [ ]  | NO [ ]  |

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|  |  |  |  |
| --- | --- | --- | --- |
| College: |  | Location: |  |
|  |
| Course of study: |  | Did you graduate? | YES [ ]  | NO [ ]  |

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|  |  |  |  |
| --- | --- | --- | --- |
| Other: |  | Location: |  |
|  |
| Course of study: |  | Did you graduate? | YES [ ]  | NO [ ]  |

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|  |

## Military Service

|  |
| --- |
|  |
| Please complete this section if you have served in the U.S. Armed Forces: |
|  |
| Branch of service: |  |  |
|  |  |
| Period of active duty: | From: |  | To: |  |  |
|  | *Month/Year* |  | *Month/Year* |  |
|  |
| Describe any special training: |  |
|  |  |
| Rank at discharge: |  | Type of discharge: |  |
|  |  |
| If other than honorable, explain: |  |
|  |  |

## Previous Employment

|  |
| --- |
|  |
| Please list your, complete full-time and part-time employment record. Start with your present or most recent employer: |
|  |
| Company: |  | Phone: |  |
|  |  |
| Address: |  |
|  |  |
| Job title: |  | Starting weekly pay: | $ |  | Ending weekly pay: | $ |  |
|  |  |  |  |  |  |  |  |
| Responsibilities: |  |
|  |  |
| From: |  | To: |  | Reason for leaving: |  |
|  | *Month/Year* |  | *Month/Year* |  |  |
|  |
|  |
|  |
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|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  | Phone: |  |
|  |  |
| Address: |  |
|  |  |
| Job title: |  | Starting weekly pay: | $ |  | Ending weekly pay: | $ |  |
|  |  |  |  |  |  |  |  |
| Responsibilities: |  |
|  |  |
| From: |  | To: |  | Reason for leaving: |  |
|  | *Month/Year* |  | *Month/Year* |  |  |
|  |
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|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  | Phone: |  |
|  |  |
| Address: |  |
|  |  |
| Job title: |  | Starting weekly pay: | $ |  | Ending weekly pay: | $ |  |
|  |  |  |  |  |  |  |  |
| Responsibilities: |  |
|  |  |
| From: |  | To: |  | Reason for leaving: |  |
|  | *Month/Year* |  | *Month/Year* |  |  |
|  |

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## References

|  |
| --- |
|  |
| Full name: |  | Phone: |  |
|  |  |  |  |
| Company: |  | Relationship: |  | Years known: |  |
|  |  |  |  |  |  |
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|  |  |  |  |
| --- | --- | --- | --- |
| Full name: |  | Phone: |  |
|  |  |  |  |
| Company: |  | Relationship: |  | Years known: |  |
|  |  |  |  |  |  |
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| --- | --- | --- | --- |
| Full name: |  | Phone: |  |
|  |  |  |  |
| Company: |  | Relationship: |  | Years known: |  |
|  |  |  |  |  |  |

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## Welding Questionnaire

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| --- |
|  |
| 1). Please check the areas in which you have more than one year of experience: |
|  |
| ARC |[ ]  MIG FLUX CORE |[ ]  HELI-ARC |[ ]
| MIG SOLID |[ ]  OXY-ACETYLENE |[ ]  TIG |[ ]
|  |
| 2.) Where did you obtain your basic training? |
|  |
|[ ]  School |
|[ ]  On the job |
|[ ]  Other, please explain: |  |
|  |  |
| 3.) Total length of time welding: |  |  |
|  |  |  |
| 4.) Are you certified? | YES [ ]  | NO [ ]  |  |
|  |
| If so, by whom, when and where did you receive certification? |  |
|  |  |
| 5.) Can you read blueprints? | YES [ ]  | NO [ ]  |  |
|  |
| 6.) Specialized work skills: |
|  |
|[ ]  Hand held cutting torch |
|[ ]  Motorized track type cutting torch |
|[ ]  ARC air cutting torch |
|[ ]  Drill press |
|[ ]  Hand held grinder |
|  |
| 7.) Do you own basic welding equipment? |
|  |
|

|  |  |  |  |
| --- | --- | --- | --- |
| (Helmet, gloves, striker, tape measure, etc.) | YES [ ]  | NO [ ]  |  |

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|  |

## Math Quiz

|  |
| --- |
|  |
|  | Question | Answer |
|  |  |  |
| 1.) | Which is greater: 4/7 or 7/4? |  |  |  |
|  |  |  |  |
| 2.) | How many inches are in a foot? |  |  |  |
|  |  |  |  |
| 3.) | What is the decimal equivalent of ½? |  |  |  |
|  |  |  |  |
| 4.) | Below the ruler at the right, check the box directly below the 3/16 mark… |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]   |
|  |  |
| 5.) | How many pounds are in a ton? |  |  |  |
|  |  |  |  |
| 6.) | Which is less: 7/16 or 7/8? |  |  |  |
|  |  |  |  |
| 7.) | If a car gets 20 miles per gallon of gas, and I put 5 gallons in it. How far can I drive? |  |  |  |
|  |  |  |  |  |
|  |  |  |  |
| 8.) | Check the box below the number that is the decimal equivalent of 1/1000… |  | .1 | .01 | .001 | .0001 |  |
|  |  |  |[ ] [ ] [ ] [ ]   |
|  |  |
| 9.) | What is half of 7-7/8? |  |  |  |
|  |  |  |  |
| 10.) | Add the following: 2’ 9” + 6’ 4” + 8’ 11” = |  |  |  |
|  |  |  |  |

## Disclaimer and Signature

AGREEMENT

 As a condition of employment with Almet, Inc. the undersigned accepts the following basic conditions:

1. I agree with the position of Almet, Inc. that to come to work with illegal drugs or alcohol or to misuse or abuse legally prescribed drugs could contribute to an inability to perform my job at an acceptable level and could endanger the welfare of myself and of my fellow employees. Such conditions violate Almet, Inc.’s procedures and policies and will result in disciplinary action up to and including discharge.
2. I understand that a pre-employment urine drug and blood alcohol test may be required and said test must indicate that my urine is free of illegal drugs and my blood is free of alcohol before any offer of employment will be extended.
3. I agree to willingly supply a urine and blood sample for testing to determine the presence or absence of illegal drugs or alcohol in my body at any time as directed or requested by Almet, Inc.
4. I authorize the results of any of my drug tests to be communicated to Almet, Inc.’s authorized representative.
5. I further understand and agree that if I refuse to cooperate with the urine and blood testing prescribed by Almet, Inc. or if I fail my drug tests, I can be subject to discharge, if I am an employee or immediate rejection, if I am an applicant.
6. I understand that this agreement in no way constitutes a contract for employment; I am an employee at will and may be terminated at any time with or without cause.

This agreement is given freely without force, duress or undue influence.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Electronic Signature: |  | Date: |  |  | / |  | / |  |  |
|  |  |  | *Month* |  | *Day* |  | *Year* |  |
|  |